



## 76th Annual Arma VJ Homecoming • August 12-14, 2022

Friday, Aug. 12 – 5 to 11 p.m. • Saturday, Aug. 13 – 8 a.m. to 11 p.m. • Sunday, Aug. 14 – Noon to 5 p.m.

### Vendor Information

- Booth rentals and/or spaces for food trucks must be paid at the time of registration. Electrical hook-ups are limited to 24 booths at the south intersection of 5th and Washington streets, as well as south 5th Street.
- Due to limited availability, booth space is provided on a FIRST PAID BASIS.
- All booth spaces are 12 foot-by-12 foot. If a booth or food truck is more than 12 feet, add an additional booth rental fee.
- As you enter the festival on Friday, Aug. 13, committee volunteers will assist you to your clearly marked space.
- Those registering after Friday, July 15, will be directed to their booth location on site starting at 3:30 p.m. Friday, Aug. 12.
- Booth vendors can begin setting up at 3:30 p.m. Friday, Aug. 12. All vendors must be fully set up by 7 a.m. Saturday, Aug. 13, prior to the 5K road race.
- Vendors' personal vehicles MUST be off Washington Street (main street) during festival hours (see hours above).

### Housekeeping

- Vendors must furnish their own tables, chairs, tents, etc. which must be maintained within the designated 12-foot area. Exhibitors must provide their own adapters, extension cords (100-foot cords recommended). Any cords/adapters deemed unsafe by the Arma city electrician will not be allowed to connect to power outlets.
- Vendors must bring their own trash bags. Dumpsters will be available to discard bagged trash. Please collapse boxes before putting into dumpsters to allow for more space.
- Vendors should carry their own business/personal liability insurance.
- Arma Homecoming Association, Inc. is not responsible for any items left unattended.
- No refunds will be given due to inclement weather.

### What can be sold

- Arts & Crafts vendors: There is no limit on the number of booths selling similar items. However, the homecoming association will try to separate similar booths.
- **Please note, these sale items will be not permitted:** Items with violent, obscene or vulgar wording or graphics; items that negatively depict race, religion, ethnicity or gender; weapons or other self-protection devices that could harm or incapacitate. Additionally, no illegal smoking products or paraphernalia deemed by the state of Kansas will be sold. All sale items are subject to the approval of the Arma Homecoming Association.
- **Important:** A contract agreement with the Arma Homecoming Association and Carnie King Entertainment carnival gives the carnival **exclusive** rights to all rides, games and these food items: cotton candy, candy/caramel apples, snowcones, funnel cakes, blooming onions. An agreement with the American Legion hamburger stand gives the Legion the exclusive right to sell hamburgers. No exhibitor will be allowed to provide the above items.



# 2022 VENDOR REGISTRATION FORM

## AUGUST 12-14

Friday, Aug. 12 – 5 to 11 p.m. • Saturday, Aug. 13 – 8 a.m. to 11 p.m.  
Sunday, Aug. 14 – Noon to 5 p.m.

Business/Organization \_\_\_\_\_

Name of Booth/Food Truck holder: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email (required): \_\_\_\_\_

Description of Items/Services to sell (required): \_\_\_\_\_

### BOOTH SPACE RENTALFEES

### # of Booths    Fee

Resident/Business Local (Crawford County)      \_\_\_\_\_ X    \$25 per space

Resident/Business outside Crawford County      \_\_\_\_\_ X    \$50 per space

Electricity      \_\_\_\_\_ X    \$25 additional

TOTAL (Booth fee, plus electricity (if applicable))      \$ \_\_\_\_\_

**Make checks payable to Arma Homecoming Association, Inc. and mail to: P.O. Box 869, Arma, KS 66712. Deadline is Friday, July 15, 2022.**

### To complete this form, please sign the 2022 Arma VJ Homecoming Agreement:

I have read and agree to the terms outlined on the vendor registration form and acknowledge that vendor fees and electrical charges are non-refundable. I agree that I am solely responsible for my property during the festival and I am responsible for collecting and reporting any/all applicable Kansas sales tax. I agree to hold harmless Arma Homecoming Association, Inc. from and against all claims, damages, losses and expenses arising out of the activities related to the 2022 Arma VJ Homecoming. The Homecoming Association reserves the right to refuse and/or cancel registrations in violation of this agreement.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Those with questions, please email chairperson JoEllen Black at joellenblack6@gmail.com.**

OFFICE USE ONLY

Date received: \_\_\_\_\_ # of booths \_\_\_\_\_ Electrical \_\_\_\_\_ Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_